



Health and Safety Policy for Cirencester Choral Society

Cirencester Choral Society (CCS) is committed to providing a healthy and safe environment for all those involved in its musical activities. This includes but is not limited to members, professionals, volunteers, and members of the public. It includes but is not limited to rehearsals, concerts, and fundraising events. This policy underpins all other legal requirements for extraordinary circumstances that may occur.

Responsibilities

Overall responsibility for health and safety sits with the Trustees.

Statement of general policy

CCS will seek to prevent accidents and cases of ill-health by managing the health and safety at events and activities organized by the CCS. **Action** - risk assessments for the choir will be carried out bi-annually for:

St Peter's Road Church Hall, Cirencester
St John the Baptist Church, Cirencester

CCS will provide clear instructions and information to ensure that members, volunteers and professionals are competent to do their work in a healthy and safe manner. **Action** - tasks performed by members, professionals and volunteers to be risk assessed and appropriate instruction to be provided (e.g. preparing hot drinks, tiered seating at concerts)

CCS will engage and consult with members, volunteers and professionals on health and safety conditions. **Action** - members, volunteers and professionals to be briefed on health and safety risk assessments for new venues/activities and updated on any changes in risk assessment for regular venues/activities.

CCS will implement emergency procedures eg evacuation in case of fire or other significant incident. **Action** – ensure that at least one individual is responsible for knowing fire procedures for hired venues and for communicating them to those present.

CCS will ensure they are aware of First Aid Procedures, kits and equipment at hired venues, and will provide a qualified first-aider at concerts.

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www.cirencester-choral-soc.org.uk

